

Health and Safety Committee Members Meeting

March 7, 2026

EZ opens the meeting at 9:02am MST

There were 9 attendees to this meeting.

Topics discussed:

- Apologies to group about late meeting notices.
- National H&S committee – Annie Daignault, Dave Smith, Erin Zuchotzki.
- Make sure to take proper notes on the H&S minutes.
- Importance of monthly meetings with company.
- Cannot do follow up if there is not sufficient information.
- Update on H&S guide.
- When addressing National H&S committee, make sure information is in the meeting minutes.
- When signing the minutes, make sure to read them prior to signing.
- Binder of H&S policies were sent to committee. Looking through to make suggestions.
- Hazardous Incident reports need to be put into the minutes.

- TS
 - WASP still not fixed.
 - Tractor still not in for service, will let us know if sensors are fixed.
- DH
 - Warehouse in Kitchener being retrofitted with new lighting.
- PA
 - Vehicle went into snowbank, called @2:40pm, returned @10:58pm, pulled vehicle out by tow truck, did not inspect before being sent out on road again.
 - Backing accidents up.
- TD
 - Broken window in warehouse, company removed the broken glass, and replaced with cardboard.
 - Took WASP's out completely.
 - Spent a lot of money to have them installed, then removed them without us using them. Should utilize training to save injuries.
- CC
 - Are we getting cradles in the trucks for the scanners? Hard to use the utilization tool if no cradle.
 - Pallets blocking underneath the belt to stop workers from going under the conveyor.
- JG
 - Nothing going on.
- DS
 - Nothing to add.
- EZ
 - Getting new operating system software installed in Calgary and Edmonton. Will follow in Surrey when the new building is finished.
 - Safe Lifting Policy
 - If too large or heavy to maneuver safely, inform management, scan as 2-person lift, write on box, take pictures of labels and box, send to committee.

Meeting end at 10:15am MST

Next meeting scheduled for May 16, 2026 @9am MST.